



**Job Description – Lecturer in Creative Studies**

<b>Job Title:</b>	Lecturer in Creative Studies	<b>Contract Type:</b>	Fixed-term, Part-time
<b>Function:</b>	Academic Function	<b>Hours of Work:</b>	9.00 – 5.00, 3-days per week
<b>Reporting To:</b>	Assistant Registrar, Academic Affairs	<b>Salary:</b>	tbc

**Carlow College, St. Patrick's**

Carlow College, St. Patrick's is a small third level College specialising in degree level education in the Arts, Humanities and Social Care areas. The College has a rich tradition of education since its establishment in 1782. Its historic campus close to the centre of town offers an ideal learning environment. The College has a strong reputation for the quality of its education, based on small class sizes, an engaging and research active faculty, with strong academic supports for students. Currently it delivers degree programmes involving the disciplines and fields of English Literature, History, Philosophy, Theology, Psychology, Social Care and Social Studies, and Citizenship and Community Studies. At postgraduate level, a professionalising Masters is offered in Therapeutic Child care. Additionally, it has an international programme attracting students from a number of Colleges in the United States. Student enrolment is around 500.

**Role Overview**

Creative Studies and Creative Interventions are taught on the Applied Social Studies in Social Care programme where the focus is on its use in social care work. Creative Interventions is also offered on the Citizenship and Community Studies programme. Creative Studies: Ethnomusicology is only taught on the Citizenship and Community Studies programme where the focus is on ethnically diverse music theories and practitioners and the role of music in community development and cohesion.

**Reporting Line**

The Lecturer in Creative Studies will report directly to the Assistant Registrar, Academic Affairs.

**Key Responsibilities**

- Teach Creative Studies: Music (5 credits) to Stage 1 Students on the Social Care programme.
- Teach Creative Studies: Ethnomusicology (5 credits) to Stage 3 students on the Citizenship and Community Studies programme.
- Teach Creative Intervention (10 credits) to Stage 2 Social Care students and Citizenship students.
- Set and correct appropriate assessments for each module.
- Lecturing / tutoring at undergraduate level.
- Setting assignments and terminal written examination papers.
- Correcting assignments and marking examination scripts within the required timeline, providing student consultation and feedback in a timely manner.
- Assisting with relevant aspects of examination and academic administration at programme and module level.

**Qualifications**

- Hold or be about to acquire a Ph.D.
- A postgraduate qualification in higher education is desirable.
- Having a Music/musicology qualification is desirable.

**Experience:**

- Teaching and assessment at third level.
- Previous experience of teaching or tutoring in a higher education setting.
- Supervision of practical work.
- Community creative projects.
- Application of Creative Studies to Social Care settings.
- Familiarity with ethnically diverse music theories and practitioners.
- Proven knowledge of an array of learning support strategies.
- Strong knowledge of the assessment requirements of academic programmes in a higher education context.



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- Proven experience of record-keeping and report writing.

### **Skills & Competencies**

The candidate must have proficient knowledge in the following areas:

- Exhibit awareness of current developments in the Creative Studies area especially in the application of Creative Studies to Social Care and Community settings
- Exhibit an interest and competence in the pedagogical issues relating to the teaching of Creative Studies to students and throughout the learning life-cycle.
- Exhibit competence in ICT skills of relevance to teaching, learning, research and related administration at third level.
- Excellent interpersonal and communication (written and verbal, presentation) skills.
- Work accurately and thoroughly, and exhibit the ability to monitor work for quality.
- Collaborate and work effectively with all functions and departments within the College.
- Have demonstrable high level teamwork, interpersonal, organisational and administrative skills.
- Positively contribute to continuous improvement initiatives and adhere to policies and procedures.

This job description is not intended to contain a comprehensive list of activities, duties, or responsibilities. Additional duties may be assigned based on business operational needs.

### **Application Requirements**

Candidates should submit their C.V and covering letter specifically outlining how their qualifications and experience fits the requirements of the role to [hr@carlowcollege.ie](mailto:hr@carlowcollege.ie)

**\*Please note that all applicants should consider the following questions when submitting their application:**

1. Do you hold or be about to acquire a Ph.D.?
2. Do you have previous experience of teaching or tutoring in a higher level setting?
3. Do you have a Music/Musicology qualification?
4. Does your current and / or previous work experience meet the requirements of the role? If so, please explain in your cover letter.

Closing date for applications is **Monday, 11<sup>th</sup> December 2017 at 5.00 p.m.**

\*Please note that as part of Carlow College, St. Patrick's recruitment policy, all offers of employment are subject to two satisfactory employment reference checks and evidence of qualifications. This role requires that any offers are made subject to the successful applicant undergoing Garda vetting.

***Carlow College is an equal opportunities employer.***